

Instructor Information

Instructor	Clemon Malbreau
Email	malbreaucc@lamarpa.edu
Phone	(409) 984-6418
Office	Cosmetology - Room: 119
Office Hours	Monday to Thursday 7:30AM to 8:00AM Monday to Thursday 2:00PM to 3:00PM

Additional Contact Information

Course Information

Description	Introduction to Texas barber law and business management.
Required Textbooks	<i>Textbook Purchasing Statement: A student attending Lamar State College Port Arthur is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i> <i>Textbook Purchasing Statement: A student attending Lamar State College Port Arthur is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i> <i>Milady Standard Barbering 6th Edition Text Book and Milady Theory Work Book</i>
Additional Materials/Resources	TDLR Rules and Regulations Book Paper, pens, pencils, highlighters.
Corequisites/Prerequisites	None
Learning Outcomes	Describe business operations ethics and marketing. Apply job search techniques and workplace competencies and Texas Barber Laws and Safety and Sanitation
Program Student Learning Outcomes	1. Models professional and ethical behavior. 2. Practices all Sanitary and safety measures that protect individuals and public health. 3 Demonstrates proficiency in all Barbering Skills. 4. Prepare to pass state board requirements
Lecture Topics Outline	• Prepare Licensure • Prepare Employment • Arrange Job Interview • Expectation School to Work • Manage Your Money • Selling Yourself • Types Of Operations • How To Build Your Business • TDLR Administration Rule and Regulations: Laws and Orientation - Chapter 19: Preparing For Licensure and Employment - Chapter 20: Working Behind The Chair - Chapter 21: The Business Of Barbering
Major Assignments Schedule	*****TENTATIVE**** • Week 7 Why Prepare For Licensure & Employment Ch.19 • Week 8. Arrange For Job Interview Ch.19 • Week 9. Why Study Working Behind The Chair Ch. 20 Skills Assessment • Week 10 Keeping Current Clients & Expand Your Client Base Ch. 20 Skills Assessment Unit Exam • Week 11 Why Study The Business Of Barbering Ch. 21 Skills Assessment Unit Exam • Week 12 Know How To Build Your Business Ch.21
Final Exam Date	March 17, 2025 - 10:0 AM Through March 17, 2025 - 11:0 AM
Grading Scale	90 - 100=A 80 - 89=B 70 - 79=C 60 - 69=D Below 59 = F
Determination of Final Grade	Unit Exams 25% Skills and Attendance 35% Special Assignments 25% Final Exam 15%

Course Policies

Instructor Policies

Program Student Handbook

<https://www.lamarpa.edu/Lamar/media/Lamar/Files/Cosmetology-Handbook-22-23.pdf>

Attendance Policy

Attendance Policy: file:///E:/SCAN_00/Attendance%202023.pdf

Note: ANY BARBERING / LAB DAYS MISSED MUST BE MADE UP.

The time clock is used for TDLR attendance verification.

Each student is assigned a code to clock in; it is your responsibility to clock in and out each day.

No student may clock in or out for another.

Any student absent from class (online & lab) without notifications, for 30 days, will be dropped from the program.

TDLR Rule 83.92: "A school shall terminate a student who does not attend Cosmetology Curriculum for 30 days

Additional Information

Dress Code: The uniform must be ironed or wrinkle-free.

Solid black scrub top with sleeves.

Solid Black scrub pants. Pants must be hemmed and not dragging the floor.

Solid Black skirts may be worn, below the knee.

A long sleeve shirt (any color) may be worn under scrub top.

No hoodies or sweat shirts may be worn under scrub top.

Shoes: Comfortable tennis shoes or workforce shoes only.

Head Attire: No hats, caps, wave or wrap caps, or bandanas. Adornment headbands are acceptable upon approval.

Nails: As a safety precaution, all nails should be of average length. Nails may not be longer than the end of the finger.

Hair: Hair must be neat and presentable daily. (You are your biggest advertisement)

Lab Jacket or Vest: Solid Black lab jacket or vest.

Approved Lamar Cosmetology t-shirts may be worn with black scrub pants.

As a service professional, good hygiene is a required daily.

Uniforms and shoes will be monitored and checked on a regular basis.

Institutional Policies

MyLSCPA

Be sure to check your campus email and Course Homepage using MyLSCPA campus web portal. You can also access your grades, transcripts, academic advisors, degree progress, and other services through [MyLSCPA](#).

Academic Honesty

Academic honesty is expected from all students, and dishonesty in any form will not be tolerated. Please consult the LSCPA policies (Academic Dishonesty section in the Student Handbook) for consequences of academic dishonesty.

ADA Considerations

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the [Disability Services Coordinator](#), Room 117, in the Student Success Center. The phone number is (409) 984-6241.

COVID 19 Information

The Lamar State College Port Arthur (LSCPA) Student Code of Conduct COVID 19 Policy requires students who have been diagnosed with COVID 19 to report their condition directly to their local health department. Students should also contact their course faculty to report their quarantine status. In addition, this policy requires all students to wear face coverings when directly exposed to COVID 19 in compliance with the criteria included in the policy. For more information please refer to the COVID 19 link on the LSCPA website.

Facility Policies

No food or tobacco products are allowed in the classroom. Only students enrolled in the course are allowed in the classroom, except by special instructor permission. Use of electronic devices is prohibited.

HB 2504

This syllabus is part of LSCPA's efforts to comply with Texas House Bill 2504.

Mandatory Reporting of Child Abuse and Neglect

As per Texas law and LSCPA policy, all LSCPA employees, including faculty, are required to report allegations or disclosures of child abuse or neglect to the designated authorities, which may include a local or state law enforcement agency or the Texas Department of Family Protective Services. For more information about mandatory reporting requirements, see [LSCPA's Policy and Procedure Manual](#).

Title IX and Sexual Misconduct

LSCPA is committed to establishing and maintaining an environment that is free from all forms of sex discrimination, including sexual harassment, sexual violence, and other forms of sexual misconduct. All LSCPA employees, including faculty, have the responsibility to report disclosures of sexual misconduct, including sexual harassment, sexual assault (including rape and acquaintance rape), domestic violence, dating violence, relationship violence, or stalking, to LSCPA's Title IX Coordinator, whose role is to coordinate the college's response to sexual misconduct. For more information about Title IX protections, faculty reporting responsibilities, options for confidential reporting, and the resources available for support visit [LSCPA's Title IX website](#).

Clery Act Crime Reporting

For more information about the Clery Act and crime reporting, see the [Annual Security & Fire Safety Report](#) and the [Campus Security website](#).

Grievance / Complaint / Concern

If you have a grievance, complaint, or concern about this course that has not been resolved through discussion with the Instructor, please consult the Department Chair.

Department Information

Commercial Music, Visual and Performing Arts

Chair: [Cristina Lawson](#)

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