

Instructor Information	
Instructor	Rikki Solis
Email	manninorl@lamarpa.edu
Phone	(409) 984-6409
Office	Cosmetology - Room: 117
Office Hours	Monday - Wednesday 2:00pm - 4:00pm Thursday - 9:00am - 2:00pm
Additional Contact Information	
Course Information	
Description	Preparation for the state licensing practical examination.
Required Textbooks	<i>Textbook Purchasing Statement: A student attending Lamar State College Port Arthur is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i> <i>Textbook Purchasing Statement: A student attending Lamar State College Port Arthur is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i> Milady's Standard Cosmetology Textbook 2016, Milady's Foundation Book TDLR Rules and Regulations Book
Additional Materials/Resources	Pencil, Pens - red, blue and black only, Paper, highlighters. Supplies list will be provided if any additional supplies are needed.
Corequisites/Prerequisites	Preparation for the State Licensing Practical Examination.
Learning Outcomes	Demonstrate the required skills for the state licensing practical examination, practice safety and sanitation according to the laws and rules of the state agency.
Program Student Learning Outcomes	PSLO 1: Model professional and ethical behavior PSLO 2: Practices all sanitary and safety measures that protect individual and public health. PSLO 3: Demonstrates and instructs proficiency in all cosmetology skills. PSLO 4: Prepares to pass State Board Requirements.
Lecture Topics Outline	• TDLR Rules and Regulations TDLR Health and Safety Rules Health and Safety Responsibilities of the Practitioner • Infection Control • Hair and Scalp Care • Nail Care • Skin Care Candidate PSI Exams Bulletin.pdf
Major Assignments Schedule	***Tentative*** Exam dates will be assigned in class • Health and Safety Review and Exam • Pre-Examination set up and disinfection practical and written exam • Monomer and polymer over tip service practical and written exam • Blood exposure incident service practical and written exam • Waxing Service using soft wax practical and written exam • Haircut practical and written exam • Permanent wave practical and written exam • Blow-drying and thermal curling service practical and written exam • Chemical service preparation practical and written exam • Foil highlights application practical exam

	• Hydroxide Virgin relaxer service practical and written exam • Hydroxide relaxer retouch service practical and written exam • End of examination disinfection practical exam Students will be responsible for a variety of Skills Assignments, written and practical, that are worth 40% of their overall grade. Including but not limited to Haircuts, Chemical Services, Foil Application, Waxing, Facials, etc.
Final Exam Date	March 20, 2025 - 9:30 AM Through March 20, 2025 - 3:30 PM
Grading Scale	
Determination of Final Grade	Skills Assignment - 40% Unit Exams - 30% Final Exam - 20% Special Assignment - 10%
Course Policies	
Instructor Policies	
Attendance Policy	ANY DAYS MISSED MUST BE MADE UP BEFORE THE END OF THE SEMESTER. Students should make every effort to attend class ON TIME. ANY COSMETOLOGY / ESTHETICIAN / BARBERING LAB DAYS MISSED MUST BE MADE UP BEFORE THE END OF THE SEMESTER. Make-Up Schedule: Every Friday - 9am – 2pm (Break 11:30 - 12:00) Late arrival to class is disruptive. Students who consistently arrive after the beginning of the class, (3 or more times) will receive a half days absence. Students who arrive after the start of class should not enter the classroom but go into the lab or computer lab and begin working on their skills assessments or assignments. The time clock is used for TDLR attendance verification. Each student is assigned a code to clock in; it is your responsibility to clock in and out each day. No student may clock in or out for another. Any student absent from class (online & lab) without notifications, for 30 days, will be dropped from the program. TDLR Rule 83.92: “A school shall terminate a student who does not attend Cosmetology Curriculum for 30 days.
Additional Information	Grades and attendance will only be discussed during my office hours and need to schedule an appointment to do so.
Institutional Policies	
MyLSCPA	Be sure to check your campus email and Course Homepage using MyLSCPA campus web portal. You can also access your grades, transcripts, academic advisors, degree progress, and other services through MyLSCPA .
Academic Honesty	Academic honesty is expected from all students, and dishonesty in any form will not be tolerated. Please consult the LSCPA policies (Academic Dishonesty section in the Student Handbook) for consequences of academic dishonesty.
ADA Considerations	The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Services Coordinator , Room 117, in the Student Success Center. The phone number is (409) 984-6241.
COVID 19 Information	The Lamar State College Port Arthur (LSCPA) Student Code of Conduct COVID 19 Policy requires students who have been diagnosed with COVID 19 to report their condition directly to their local health department. Students should also contact their course faculty to report their quarantine status. In addition, this policy requires all students to wear face coverings when directly exposed to COVID 19 in compliance with the criteria included in the policy. For more information please refer to the COVID 19 link on the LSCPA website.
Facility Policies	No food or tobacco products are allowed in the classroom. Only students enrolled in the course are allowed in the classroom, except by special instructor permission. Use of electronic devices is prohibited.
HB 2504	This syllabus is part of LSCPA's efforts to comply with Texas House Bill 2504.
Mandatory Reporting of Child Abuse and Neglect	As per Texas law and LSCPA policy, all LSCPA employees, including faculty, are required to report allegations or disclosures of child abuse or neglect to the designated authorities, which may include a local or state law enforcement agency or the Texas Department of Family Protective Services. For more information about mandatory reporting requirements, see LSCPA's Policy and Procedure Manual .
Title IX and Sexual Misconduct	LSCPA is committed to establishing and maintaining an environment that is free from all forms of sex discrimination, including sexual harassment, sexual violence, and other forms of sexual misconduct. All LSCPA employees, including faculty, have the responsibility to report disclosures of sexual misconduct,

including sexual harassment, sexual assault (including rape and acquaintance rape), domestic violence, dating violence, relationship violence, or stalking, to LSCPA's Title IX Coordinator, whose role is to coordinate the college's response to sexual misconduct. For more information about Title IX protections, faculty reporting responsibilities, options for confidential reporting, and the resources available for support visit [LSCPA's Title IX website](#).

Clery Act Crime Reporting

For more information about the Clery Act and crime reporting, see the [Annual Security & Fire Safety Report](#) and the [Campus Security website](#).

Grievance / Complaint / Concern

If you have a grievance, complaint, or concern about this course that has not been resolved through discussion with the Instructor, please consult the Department Chair.

Department Information

Cosmetology

Chair: [Sheila Guillot](#)

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