

Instructor Information

Instructor	Dr. Michelle Judice
Email	judicemw@lamarpa.edu
Phone	(409) 984-6352
Office	Student Success Center - Room: 129
Office Hours	Correctional Education students will have time to ask questions or discuss grades before and after class.

Additional Contact Information

Course Information

Description	Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Required Textbooks	<i>Textbook Purchasing Statement: A student attending Lamar State College Port Arthur is not under any obligation to purchase a textbook from the college-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.</i> Instructor will provide all necessary handouts/worksheets
Additional Materials/Resources	Students must have, and bring to class, white wide-ruled notebook paper, black ink pens, and a folder to keep all course work: writing assignments and handouts.
Corequisites/Prerequisites	None
Learning Outcomes	Upon successful completion of this course, students will: • Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying length. • Comprehend and use vocabulary effectively in oral communication, reading, and writing. • Identify and analyze the audience, purpose, and message across a variety of texts. • Describe and apply insights gained from reading and writing a variety of texts. • Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose. • Determine and use effective approaches and rhetorical strategies for given reading and writing situations. • Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies. • Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim. • Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments. • Recognize and apply the conventions of standard English in reading and writing.
Core Objectives	• Communication skills: Students will demonstrate effective written, oral and visual communication. • Critical Thinking Skills: Students will engage in creative and/or innovative thinking, and/or inquiry, analysis, evaluation, synthesis of information, organizing concepts and constructing solutions. • Teamwork: Students will demonstrate the ability to work effectively with others to support a shared purpose or goal and consider different points of view. • Personal Responsibility: Students will demonstrate the ability to connect choices, actions and consequences to ethical decision-making.

Lecture Topics Outline

Meet Your Professor

~~Introduction Discussion Board (assignment)~~
~~Email Etiquette (assignment)~~

Syllabus
Assignment Schedule
Introduction to the Course (Quiz)
~~Blackboard Orientation~~

Unit 1- Grammar

Objectives/Assignments (Short Exercises and Quizzes)
Parts of Speech- Subjects/Nouns/Pronouns- Verbs- Adjectives/Adverbs- Prepositions- Conjunctions- Quiz
Punctuation- Commas- End Punctuation- Apostrophes- Quotation Marks/Italics- Other Punctuation- Quiz
Common Errors- Fragment Sentences- Run-on (Fused) Sentences- Comma Splices- Quiz
Unit 1 Exam

Unit 2- Plagiarism/MLA Format

Objectives/Assignments (Short Writing Assignments)
Avoiding Plagiarism (document)
What is Plagiarism? (web link)
Plagiarism Contract (assignment)
MLA Format (folder) - 5 Paragraph Method
Three Interesting Things (assignment)

Unit 3- The Writing Process

Objectives/Assignments (Short Writing Assignments)
Rhetoric (Audience, Purpose, Tone)
Sentence Structure- Parts of a Complete Sentence- Complex Sentences- Subject/Verb Agreement- Objects/ Indirect Objects
Paragraph Structure- Types of Paragraphs/ 5-ParagraphMethod- Introduction Paragraph/Thesis/Hook- Body Paragraphs/ Topic Sentences--- Transitions, Supporting Details- Conclusion Paragraphs

Unit 4- Research-Based Academic Essay

Essay Topic (assignment)
Secondary Sources/Library Databases- Source Approval (assignment)
Thesis Workshop (assignment)
Outline (assignment)
Rough Draft (assignment)-Revising, Editing, Proofreading-Peer Review
Final Draft = Final Exam

Major Assignments Schedule

- *Each week, students will work on grammar, punctuation, and write at least ONE full page.*

Week 1: Welcome, Syllabus Review, Diagnostic paragraph written

Week 2: Review of paragraphs, grammar and punctuation basics

- **Week 3: Grammar and punctuation: the basics**
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- **Week 4: Essay basics: Introduction, Body, Conclusion**
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- **Week 5: Practice Thesis and Topic sentences**
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- **Week 6: Grammar, punctuation, practice writing**
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- **Week 7: Essay due: Narrative**
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- **Week 8: Word Choices in Standard English**
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- **Week 9: Grammar, punctuation, practice writing**
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- **Week 10: Grammar, punctuation, practice writing**
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- **Week 11: Essay 2: Description due**
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- **Week 12: Grammar, punctuation, practice writing**
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- **Week 13: Grammar, punctuation, practice writing**
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- **Week 14: Essay 3: (Practice) Argumentation/Persuasion due**
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- **Week 15: Essay 3: Argumentation/Persuasion essay**

(All Assignments Due by May 7, 2026

All assignment due dates and details are subject to instructor discretion and may be changed to reflect campus closures/natural disasters/health considerations, etc.

Final Exam Date

May 7, 2026 - 5:30 PM Through May 7, 2026 - 7:0 PM

Grading Scale

Students who average 70% or above (A, B, C) will earn a grade of Satisfactory, or "S," while those who average below 70% will earn a grade of Unsatisfactory, or "U."

Determination of Final Grade

Since this is an NCBO and not a credit course, the S/U grading system is appropriate to determine students' college readiness for ENGL 1301. Students who pass the co-requisite ENGL 1301 course while earning a U in this course are considered college-ready and TSIA-compliant.

Students who receive a U and do not successfully pass ENGL 1301 must repeat both courses in the future to earn credit toward their degree plans for ENGL 1301.

Grammar and punctuation handouts completed
Practice Writing Assignments
Discussion/Participation

There is no final exam in the course. Class will meet for the last time to discuss final grades and address any potential issues or discrepancies.

LATE WORK POLICY: I will accept assignments up to ONE WEEK past the posted due date for partial credit. Assignments submitted more than one week late will be graded as automatic "0"s. Turn in assignments on time.

Instructor Policies

Course Policies

*** DISRUPTIVE BEHAVIOR***All student are expected to help create an environment conducive to effective teaching and learning for all participants. Behavior that disrupts teaching and learning is unacceptable; accordingly, all face-to-face or online interactions should be civilized, respectful, and relevant to the topic.

Diverse opinions and engaging argumentation are critical to the higher learning endeavor, but inappropriate behavior that disrespects others or inhibits others from learning will result in removal from the class and/or course. Serious or habitual offenses may result in a referral to the appropriate departments.

All of the writing in this class must be written by the student enrolled in the class without any outside help. Plagiarism policy will be discussed in detail in class; a first offense will result in a 0 grade for the assignment, and a second offence will result in failure of the course. Ignorance is not a defense.

The Plagiarism Contract will be read aloud in class and signed by each student who verifies he/she knows exactly what plagiarism is and the consequences if it is committed. Plagiarism is a serious offense and will be dealt with as such. Artificial Intelligence (AI) is considered unethical unless the source is stated.

Rules for Ethical Use of AI in College English Class and Avoiding Plagiarism written by ChatGPT

1. **Originality and Attribution:** All work submitted must be original and created by the student. When using AI or any other technology, proper attribution must be given to the sources, tools, or models utilized in the creation of the work.
2. **No Automated Content Creation:** *Students are not allowed to use AI or any automated content generation tools to produce entire essays, papers, or assignments. The use of AI to write complete pieces is considered plagiarism and academic dishonesty.*
3. **Prohibited AI Applications:** Students may not use AI tools or language models to paraphrase or rewrite existing works, including published articles, essays, or academic papers, without proper citation and permission.
4. **AI as a Supportive Tool:** While students are encouraged to leverage AI for research, language checking, grammar correction, and idea generation, AI should only be used as an aid, not as a substitute for the student's own critical thinking and creativity.
5. **Understanding the AI Output:** If students use AI-generated content as part of their research or writing process, they must thoroughly understand the material and be able to explain it in their own words.
6. **Cite AI Tools and Models:** When referencing or discussing AI models or tools in your assignments, provide proper citations and acknowledge the specific resources used.
7. **Avoid Plagiarism of AI-Generated Content:** If AI-generated content is used in an assignment, ensure that it is properly paraphrased, cited, and integrated into the overall context of the work.
8. **Individual Work Requirement:** Collaboration and discussion are encouraged, but each student must submit their own original work. Sharing or copying AI-generated content between students is considered plagiarism.
9. **Consult with the Instructor:** If you are unsure about the ethical use of AI in a particular assignment, consult with the instructor beforehand to get clarification and guidance.
10. **Educational Purpose Only:** The use of AI tools should be solely for the purpose of improving writing skills, learning, and enhancing the educational experience. Exploiting AI for unfair advantages is strictly prohibited.
11. **Regular Plagiarism Rules Apply:** *The college's standard plagiarism policies and penalties apply to any instances of AI-related plagiarism. Consequences may (most likely WILL) include failing the assignment, course, or facing disciplinary action. Ignorance is NOT a defense.*
12. **Continuous Learning:** Students are encouraged to stay informed about ethical considerations related to AI usage, plagiarism guidelines, and the college's policies on technology and academic integrity.

Remember, the primary goal of using AI in the English class is to enhance learning, creativity, and critical thinking. Ethical use of AI tools will not only protect students from academic misconduct but also contribute to their academic growth and development as responsible scholars.
(Updated Spring 2024))

Attendance Policy

Research has shown a cause and effect relationship between attendance and college success. Students with more than three absences from the course will receive an academic penalty (which is spelled out by the instructor).

Please attend class!

Additional Information

Writing is a skill like any other; the more we practice-the better we become.

Please come to class with a good attitude, work hard, and let me know if you are struggling with the course assignments so I can try to help.

My goal in teaching this class is to help you achieve your academic goal.

Institutional Policies

MyLSCPA	Be sure to check your campus email and Course Homepage using MyLSCPA campus web portal. You can also access your grades, transcripts, academic advisors, degree progress, and other services through MyLSCPA .
Academic Honesty	Academic honesty is expected from all students, and dishonesty in any form will not be tolerated. Please consult the LSCPA policies (Academic Dishonesty section in the Student Handbook) for consequences of academic dishonesty.
ADA Considerations	The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Disability Services Coordinator , Room 117, in the Student Success Center. The phone number is (409) 984-6241.
COVID 19 Information	The Lamar State College Port Arthur (LSCPA) Student Code of Conduct COVID 19 Policy requires students who have been diagnosed with COVID 19 to report their condition directly to their local health department. Students should also contact their course faculty to report their quarantine status. In addition, this policy requires all students to wear face coverings when directly exposed to COVID 19 in compliance with the criteria included in the policy. For more information please refer to the COVID 19 link on the LSCPA website.
Facility Policies	No food or tobacco products are allowed in the classroom. Only students enrolled in the course are allowed in the classroom, except by special instructor permission. Use of electronic devices is prohibited.
HB 2504	This syllabus is part of LSCPA's efforts to comply with Texas House Bill 2504.
Mandatory Reporting of Child Abuse and Neglect	As per Texas law and LSCPA policy, all LSCPA employees, including faculty, are required to report allegations or disclosures of child abuse or neglect to the designated authorities, which may include a local or state law enforcement agency or the Texas Department of Family Protective Services. For more information about mandatory reporting requirements, see LSCPA's Policy and Procedure Manual .
Title IX and Sexual Misconduct	LSCPA is committed to establishing and maintaining an environment that is free from all forms of sex discrimination, including sexual harassment, sexual violence, and other forms of sexual misconduct. All LSCPA employees, including faculty, have the responsibility to report disclosures of sexual misconduct, including sexual harassment, sexual assault (including rape and acquaintance rape), domestic violence, dating violence, relationship violence, or stalking, to LSCPA's Title IX Coordinator, whose role is to coordinate the college's response to sexual misconduct. For more information about Title IX protections, faculty reporting responsibilities, options for confidential reporting, and the resources available for support visit LSCPA's Title IX website .
Clery Act Crime Reporting	For more information about the Clery Act and crime reporting, see the Annual Security & Fire Safety Report and the Campus Security website .
Grievance / Complaint / Concern	If you have a grievance, complaint, or concern about this course that has not been resolved through discussion with the Instructor, please consult the Department Chair.
Department Information	General Education and Developmental Studies Chair: Dr. Steven Zani Email: zanisj@lamarpa.edu Phone: (409) 984-6431